

**PIAA DISTRICT VI**  
**2023**  
**FOOTBALL**  
**CHAMPIONSHIPS**




**GAME**  
**MANAGER'S**  
**HANDBOOK**

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## Quick Information

Ralph Cecere – Tournament Chairperson      Mobile 814-525-8532  
Email: rcecere@homercenter.org

- Locker-room available 2 hours prior to game time
- 1.5 hours prior to kick-off warm-ups may start
- Teams exit field 15 minutes prior to kick-off
- Security to escort officials to and from the field
- Half-time – 15 minutes unless traditional long walk to locker-room
- All Checks Payable to: PIAA District 6 - NO CASH Submitted
- Scanner App – “HomeTown Gate” app 
- Additional medals needed at school’s expense, contact Mr. Jody Rainey, D6 Chairperson of Awards at 724-479-8026 jrainey@homercenter.org

**Pre-sale Ticket Link:** <https://piaad6.hometownticketing.com/embed/all>

**Or**

**[www.piaad6.org](http://www.piaad6.org) and click the Play-off tickets link**

## NFHS Network

NFHS Network does not have a contract with PIAA District 6. In order for the D6 Play-off event to be NFHS broadcasted, the \$200.00 school-affiliated fee must be paid to PIAA District 6. Participating schools may split the \$200.00 (\$100.00 Each)

Any live broadcasting of the event through various social media platforms is limited to a total of 90 seconds for the entire contest. Those wishing to broadcast via social media platforms must meet with the game manager and submit the required live webcast fee of \$400.00. Verified school-affiliated broadcasting programs are entitled to a 50% reduction in fee.

## **Purpose of Handbook**

All principals, athletic directors and coaches of participating play-off schools, and all other persons who will have responsibilities involving these activities, must be fully informed and must adhere to all policies and procedures without exception. The purpose of this handbook is to provide site game managers and site liaison persons with information concerning PIAA regional policies, rules, regulations, procedures and format as they pertain to the 2023 PIAA District VI Football Playoffs/Championships, which are scheduled to begin on Friday, November 3 and Saturday, November 4, 2023. Entry and participation in the 2023 PIAA District VI Football Playoffs/Championships is voluntary and signifies that the member school accepts the conditions and provisions described below. The PIAA District VI Committees reserves the right to make changes in the management, schedule, location of games sites and operation of the 2023 District VI/Regional Football Playoffs/Championships if, in their judgment, it becomes necessary to do so. Each participating school must be accompanied and supervised by a district-employed coach/administrator.

## **Play-off Points and Tie-Breakers**

All games played in the first 10 weeks (Weeks 0-9) count toward rankings. Total point earned is the benchmark.

Class 1A schools; 10 games calculated. The top eight (8) ranked teams will be eligible for the D6 Championships

Class 2A schools; 10 games calculated. The top eight (8) ranked teams will be eligible for the D6 Championships

Class 3A schools; 10 games calculated. The top four (4) ranked teams will be eligible for the D6 Championships.

Class 4A schools; 10 games calculated. The top two (2) ranked teams will be eligible for the D6 Championships.

Class 5A schools; 10 games calculated. The top two (2) ranked teams will be eligible for the D6 Championships.

Class 6A schools; 10 games calculated. The top (3) ranked will be eligible for the Regional D6 Championships.

## **Tie-Breakers:**

1. Head-to-head
2. Record vs. common opponents
3. Opponent's winning %
4. Coin Toss

## **Out of State Opponents**

Any participating District 6 Regional Football Playoff school that schedules an out of state team or a non-PIAA team shall adhere to the following conditions.

1. Documentation of the male enrollment grades 10-12 at that non-member school shall be furnished to the District/Regional football statistician on a letterhead from that school and signed by the school principal. This enrollment will then be converted to a PIAA appropriate classification ranging from A to AAAA.
2. A copy of the football schedule of the non-member school in question shall be included with the school enrollment documentation.
3. The above shall be received by the football statistician prior to the first PIAA playing date.
4. The member school is responsible to provide the results of games played by its non-member opponent on a weekly basis if power points are to be awarded. Failure to do so will result in opponent being classified as a Class A school.

## **Power Point System/Regionals**

### **Policies and Procedures for Team Championships**

1. The following ranking system shall apply to member school (1A, 2A, 3A, 4A, 5A, 6A) teams included in a region or a sub-region in a sport and shall apply to the least number of regular season contests played in that sport by any one of the eligible member school teams, with all losses applied first:

PIAA D6		Losing School Classification					
Winning School Classification	Class	6A	5A	4A	3A	2A	1A
	6A	100	90	80	70	60	50
	5A	110	100	90	80	70	60
	4A	120	110	100	90	80	70
	3A	130	120	110	100	90	80
	2A	140	130	120	110	100	90
	1A	150	140	130	120	110	100

\*\*\* Ten points are awarded for each regular season win of a defeated regular season opponent.

3. Contest officials assigned to any sub-region contest involving member school teams under the jurisdiction of different district committees, shall be approved by the district chairman unless otherwise provided for by agreement of the involved district committees.
4. Admission ticket prices to any sub-region or region contest involving member school teams under the jurisdiction of different district committees shall be established by agreement of the involved district committees.
5. Awards presented to member school teams under the jurisdiction of different district committees shall be established by agreement of the involved district committees.
  - a) 1st Place Trophy and 50 medals will be presented.
6. Excess revenues over expenses or excess expenses over revenues from any sub-region or region contest involving member school teams under the jurisdiction of different district committees shall be divided or shared equally between the involved district committees, unless otherwise provided for by agreement of the involved district committees.

#### Uniforms - Team Bench – Warm Up End - Locker Room Facilities

The higher seeded team will be the home team, will wear **dark colored** jerseys, will be designated as Home on the Scoreboard, and will use the home team bench and locker rooms. The game manager will designate the home side and warm-up end of field.

#### Supervision of Team and Team Articles

Principals, athletic directors and coaches are responsible for supervising members of their teams at all times. Misconduct by players, team personnel, coaches and/or other persons affiliated with the team will be addressed immediately. A team must have at least one board-approved coach or district administrator present and in good standing for the contest to continue. Contestants are encouraged to bring their own locks to secure all articles of value while using the locker rooms. PIAA and/or the host facility are not responsible for any lost or stolen articles.

**Higher Seed will be the HOME TEAM and in Dark Jerseys**  
**Lower Seed will be the AWAY TEAM and in White Jerseys**



## **Responsibility of Principals for Teams and Crowd Control**

The Principal and athletic director must identify themselves upon arriving at the game site and indicate exactly where they will be reached for assistance. The principal and the athletic director of each participating school are responsible for crowd control as it pertains to representatives and spectators of their school community. The site game manager, the site liaison and security personnel will address all concerns and administer appropriate remedial measures.

## **Restriction of Certain Products**

Use of Tobacco Products/Electronic Cigarettes and Vaping - Gum / Seeds / Hand Warmers

Tobacco and vaping products are prohibited by participating and non-participating personnel. Please adhere to any specific site rules that might prohibit **sunflower seeds, gum, hand warmers** and similar items that can damage the playing surface.

## **School Strikes/Rescheduled Games**

A scheduled game which cannot be played due to a strike or dropping of the sport will be treated as a forfeit win and points for ranking will be granted.

## **Suspended Game**

When weather conditions are construed to be hazardous, the Site Game Manager, after consultation with the crew of officials, is authorized to delay or suspend the game. Any game that is interrupted because of events beyond the control of the Site Game Manager, crew of officials, or operations personnel representing the game site, shall be continued from the point of interruption. Periods may be shortened or the game terminated, in any emergency by agreement of the opposing coaches and the referee, subject to the approval of the Site Game Manager.

## **Procedure for Postponement:**

In the event of severe weather conditions, the site manager will consult with the game officials, and communicate with both coaches. Decision to terminate or postpone the game should be immediately communicated to the football chairman: Ralph Cecere at 814-525-8532.

**Time of Decision for Postponement:** As per the situation dictates.

## **No Protest Rule**

Under PIAA there can be no protest of games as follows:

The Board of Control and District Committees will not consider any protests in athletic contests which are based on play situations or officials' decisions involving interpretation or judgment of plays.

In no case will the results of a contest be reversed nor will a contest be ordered or permitted to be replayed.

Questions regarding interpretation of rules or judgment of officials should be submitted, in writing, to the District Chairman.

## **Practice/Pre-game Warm-ups**

A strict pre-game schedule is provided and must be adhered to. Traditional home game activities such as on-the-field tunnels are prohibited. Teams may run through a sign provided and held by the school's cheerleading squad.

## **Ticket Sales**

Ticket sales at all sites will continue through halftime of each playoff contest.

## **Tickets and Admission Prices**

All tickets will be sold on-line through hometown ticketing and will be \$8.00 (fees included). Only the price of the ticket is refundable if the game is not able to be played. District 6 Principal passes, AD passes, media credential passes and two scouting coaches will be admitted. No employee, senior citizen or any similar special free admittance agreements apply.

**A "Gate Register" is provided to document those entering on approved passes, media credentials, or scouting coaches.**

Please return the Gate Register (Page 14) with the names of those admitted without paying an admission fee.

### **School Reimbursement Distribution of Receipts**

Game managers are to send all collected checks to: **Ralph Cecere, 65 Wildcat Lane, Homer City, PA 15748**

Please detail which game in the memo section of all checks for clarity.

Any reimbursement to member schools, after the financial report is presented and approved by the PIAA District Six Committee, will be decided by committee vote.

### **Forfeiture of Financial Reimbursement**

Any participating school found not to be complying with PIAA District VI game management policies and procedures during a play-off contest may lose a portion or all of their financial reimbursement for the particular contest the infractions occurred in. A committee hearing will be held to determine if said infractions have occurred and to determine the appropriate course of action or sanctions to be imposed. The identified game manager, coaches, athletic directors, and administration are responsible to ensure all game management policies and procedures are followed.

### **Game Associated Costs**

The District VI Committee will provide a \$1,600.00 game stipend to defray the cost of game personnel. A document has been prepared outlining required positions and their minimums (PAGE 16). All other fees are the responsibility of the hosting school.

### **Game Balls**

The Wilson GST 1003 leather football with the NFHS logo or the Wilson GST F1005 football during free kicks or snaps are the only approved footballs for District VI playoffs as well as the PIAA tournament. Each team will be provided with one (1) National Federation, PIAA- approved football and all footballs will be certified by the game officials prior to game time. A PIAA official may remove a ball from play for any reason he/the crew deems fit.

### **Officials**

(7) Officials will be assigned by the District VI Officials' Representative for each game. The host site will provide four (4) chain crew personnel. The District VI Officials' Rep. will select the chain crew for all championship finals.

### **Awards**

Participants in each of the four final games are to present to the announcer a list of fifty (50) names in numeric order for the post-game award ceremony. A duplicate copy is to be retained by a member of the coaching staff. The list of names may include personnel not directly associated with the football team. District 6 will provide 50 medals. Any district champion needing additional medals should contact Mr. Jody Rainey, D6 Chairperson of Awards at 724-479-8026 to order them at a cost to the school.

## You can help promote sportsmanship

**Pres Sale Ticket Link:** <https://piaad6.hometownticketing.com/embed/all>



## **Admission to PIAA Regional Playoff/Championship Games**

(20) Complimentary tickets will be provided to each participating school's Athletic Director through Hometown Tickets (Online)

Players, coaches, trainers, equipment managers, cheerleaders in uniform, band members in uniform, and advisors will be admitted free. Everyone else will need a ticket.

No passes to leave are permitted. Common sense however, dictates that there are times when a legitimate request(s) be honored, such as: sudden rain, snow, drop in temperature, etc. People may request to go to their cars for additional coats, blankets, umbrellas, etc.

## **Game Dates and Starting Times**

Starting times for games is anticipated to be 7:00 PM, (No lights, 1:00 pm Saturday) – May vary for championships.

Special situations will be addressed by the chairman and committee's executive branch. Dates, times and locations for District VI Finals will be announced.

Note: The football chairman reserves the right to make changes in schedules when extenuating circumstances exist.

Week 10 the highest ranked teams will always play on Friday night unless their facility does not have lights. We will then move to the next highest ranked team that is capable of playing a Friday night game. Week 11 and beyond attempts will be made to play games on Friday nights unless multiple championship contest the same weekend at the same venue or weather dictates otherwise.

## **Game Filming or Videotaping**

Competing schools filming a playoff/championship game are advised that any expense incurred is the financial responsibility of the individual school. A maximum of two (2) individuals from each competing school will be permitted free admission to the game to film. Such persons must present a letter signed by the school principal to the Site Game Manager, or his designee, which contains the names of the school representatives, and which explains that these are the individuals who have been designated to film or video tape the game by the principal.

## **Video Exchange**

Those schools qualifying for the playoffs are to bring the two "most recent" game videos to the pre-playoff meeting held on Sunday to exchange with their playoff opponents. Scouting coaches and game participants should take a copy of their two "most recent" games to the play-off contest to exchange with your next opponent. Other arrangements can be made, provided both teams are given appropriate films in a reasonable time frame. Failure to exchange in a reasonable time frame will be subject to committee sanctions. Most are using digital services now.

## **Television, Webcasts and Radio Broadcasts**

Fees for television and radio broadcasts are as follows: Live TV \$1,250, Radio \$50.00, Simultaneous Webcast \$400.00, tape-delayed video broadcast \$200.00. The cost of live television broadcasts of PIAA Regional VI Football Tournament games will be negotiable. School-affiliated broadcast receives a 50% reduction.

## **Concessions/Game Ball Sales**

Refreshment stand receipts and game ball sales are under the direction and remain with the home/host site.

## **Restriction on Cheerleading Activities**

The PIAA Board of Control is most concerned with dangerous activities performed by cheerleaders at interscholastic events. In an effort to eliminate or minimize injury to cheerleaders, the following shall be in effect for all PIAA District VI football championship games:

1. No cheerleader shall stand on another person.
2. No flips or lifts from another person are permitted.



3. No group stunts, pyramids or any type of toss on, at or above shoulder level.
4. Pom-poms, shakers and signs are permitted as part of the cheerleading uniform and routine.
5. Run through signs and cheerleader only tunnels are permitted during the pre-game introduction of teams (6 minutes prior to kick-off).

#### **Banners, Cheering, Fans on the field, Etc.**

All principals, athletic directors, coaches, cheering advisors, and band directors are to make all students and parents aware of the play-off guidelines. Fans are not permitted on the field at any time. The Principal and Athletic Director of each school will be requested to confiscate these items from spectators from their school and community. Small portable devices with earphones and stationary or affixed banners and signs, which are sportsmanlike in their messages, are permitted. Principals and Athletic Directors of competing schools shall announce and publicize these regulations. The waving of towels is acceptable. Proper fan decorum and good sportsmanship are essential for successful athletic competition. Failure to adhere to this policy may result in sanctions against the school or schools involved.

#### **Bands and Halftime**

Bands: The home team band will be responsible for the playing of the National Anthem from the stands. Halftime: 15 minutes in length, unless a school traditional uses 20 minutes due to the distance of locker rooms. Communicate half-time length to visiting team and officials early in the week. The visiting band will have the first 7 ½ minutes for their program followed by the home team band for 7 ½ minutes.

#### **PIAA Band Policy for Play-Offs**

Bands must stop playing when a QB or kicker is in formation ready to receive a snap. - Game manager is to enforce the band restriction, not PIAA officiating crew.

#### **Artificial Noise**

Artificial noise/music is not permitted to be played via the public address system during the course of the game except between quarters. Marching bands are the only student-approved organizations permitted to play during the event, however bands must stop playing when a QB or kicker is in formation ready to receive a snap. "Course of the game" runs from coin-toss until the official concludes the game by raising the ball above his head.

#### **Property Damage**

The cost of repair or replacement of any damage committed to the facilities of a playoff site by team members, coaches, extracurricular students, or spectators shall be the responsibility of the individual school district.

# PIAA District VI Football Focus on Sportsmanship

Game Manager and Security Personnel  
should monitor student and spectator behavior

## Football Playoffs District VI Statistician

A special "Thank you" to our football statistician - Mr. Tom Elling. His hard work is greatly appreciated.

**Last Date to Enter:** All Classes: Saturday, October 28, 2023

**Method of Entry:** Attendance at mandatory play-off meeting 10:00 a.m. Sunday, October 29, 2023.  
Entry check of \$100.00 is required to be paid at play-off meeting.

**Site of Games:** Home field of team seeded the highest in each pairing.  
1-3A District Finals tentatively at Mansion Park in Altoona  
4 & 5A Regional Championships at a neutral site  
6A District Final @ Highest Seed

**Qualifying Specifications:** Highest seeded teams

Class 1A	Total Points Earned	Top 8 ranked teams of 14
Class 2A	Total Points Earned	Top 8 ranked teams of 15
Class 3A	Total Points Earned	Top 4 ranked teams of 4
Class 4A	Total Points Earned	Top 2 ranked teams of 3
Class 5A	Total Points Earned	Top 2 ranked teams of 2
Class 6A	Total Points Earned	Top 3 ranked teams of 3

**Entry Fee:** \$100.00 Check made payable to: "PIAA District 6"

### Ticket Information:

Pre-sales: All are \$8.00 (service fee included) **No Tickets at the Game Site unless you place an online seller**  
through Hometown Tickets Online.  
Will stay on sale until game conclusion.

**Pre-sale Ticket Link:** <https://piaad6.hometownticketing.com/embed/all>

### Football Tournament Director

**Ralph J. Cecere Jr.**

Homer-Center School District

75 Wildcat Lane

Homer City, PA 15748

Phone: 724-479-8080

Fax: 814-479-3967

Email: [rcecere@homercenter.org](mailto:rcecere@homercenter.org)

Mobile: 814-525-8532



## Sportsmanship

Please monitor and keep the event at a high level of sportsmanship

## **Association Litigation and Liability Protection**

(Special Events Insurance) Limits of Protection \$5,000,000.00 per occurrence

### **Covered persons**

The Association, its paid employees, its officers and directors, administrative board members and appointed managers or directors of Association sponsored events are insured while acting on behalf of the Association.

### **Examples of protection**

If a player is injured during district playoffs or state tournament and it is alleged in court the injury was caused at least in part by PIAA, negligence of its staff, administrative board or assigned event manager or event director, the coverage will pay the costs of defense of PIAA and any covered individuals and any judgment or settlement of such a lawsuit, up to \$5,000,000 per occurrence and in excess of other applicable insurance. If a spectator is injured at a district playoff event or state tournament event, and it is alleged in resulting lawsuit that the injury was caused wholly or in part by the negligence of PIAA or someone it assigned to manage or direct the event, the coverage will pay the costs to defend PIAA and any of the covered persons named above who might also be sued, as well as pay settlements or judgments in that litigation, up to \$5,000,000 per occurrence and in excess of other applicable insurance.

If the facilities used for a district playoff event or a state tournament event are damaged, and it is alleged in a lawsuit that the damage was caused at least in part by negligence of the PIAA or someone of the covered persons named above assigned to manage or direct the event, the coverage will pay the costs of defense and settlement or judgment of such lawsuit, up to \$5,000,000 per occurrence and in excess of other applicable insurance.

PIAA or one of the persons described in the first paragraph must be named in a lawsuit as a defendant for the litigation and liability protection to be operative.

The liability coverage is not intended to be medical insurance to cover accidents or injuries to spectators nor liability insurance for the owner of the premises. It is liability protection for PIAA when third parties, such as spectators or participants, allege that PIAA or its agent has been negligent.

## **Certificate of Insurance**

Upon request, PIAA will provide one (1) or two (2) types of certificates of insurance.

Type one certificate of insurance is proof of PIAA financial responsibility through insurance covering PIAA liability for the event described on the certificate. The certificate holder is the entity which requests the proof of PIAA financial responsibility.

Type two certificates of insurance lists the owners of the facility used for the event as an additional insured. Requests for type one certificates of insurance must include:

Limits of coverage, event, date of event and name and address of party requesting, certificate showing PIAA financial responsibility.

Requests for type two certificates of insurance must include:

Event, date of event, facility to be used, owner and how owner wishes to be listed as additional insured, the minimum required limits of coverage for additional insured, name and address of the certificate holder if different from requesting agency.

Owners of facilities used for special events under PIAA sponsorship and control are not insured by PIAA's coverage unless listed as an additional insured on a type two Certificate of Insurance.

Type two certificates must be requested far enough in advance, at least thirty (30) days, to allow for several contacts with the facility owner by the administrator if necessary.

**Monitor spectators and keep the event  
safe and sportsmanlike**

## Dealing with Inclement Weather

The D6 committee is advising all schools of the following when inclement weather is a possibility:

1. It is recommended that principals, athletic directors, contest official, and coaches meet prior to the contest regarding the possibility of inclement weather for all sports to insure that there are clear predetermined guidelines established to address any and all scenarios.
2. Do any and all things possible to insure the safety of the participants, fans and others. Please reference the "Lightning Safety" guidelines below.
3. All D6 section football games must be played in their entirety as they bear on post-season qualification.
4. The NFHS sport specific rulebooks identify criteria regarding potential termination of contests and the requirements that identify when games are considered official. These guidelines must be followed. If the specific sport rulebook does not specify termination guidelines, insofar as possible, all games should be played to conclusion.
5. It is recommended that all non-section football games postponed before the conclusion of the first half, be concluded at a later date.
6. It is recommended that non-section football games interrupted in the second half or games that are being played under the "mercy-rule" be terminated with the existing score unless it is mutually decided that a game should be concluded at a later date.
7. Remember that if a non-section football game is not concluded, the existing score will stand. The National Federation Rule Book; Rule 3, Article 3 states: **"Games interrupted because of events beyond the control of the responsible administrative authority shall be continued from the point of interruption, unless the teams agree to terminate the game with the existing score or there are state associations rules, which apply."**

### Lightning Safety

Coaches, officials, Certified Athletic Trainers and players must recognize the hazard posed by lightning and know what to do to minimize the risk of serious injury or death during outdoor activities.

Use the electronic devices to **determine** potential for lightning **injury and convey this risk** to game officials and coaching staffs. If you do not have a lightning detector use the "Flash-to-bang" method for measuring lightning distance. As lightning approaches, the time in seconds from seeing the stroke to hearing the thunder decreases. For each 5-second count, lightning is 1 mile away.

At a count of 15 seconds (3 miles) there is imminent danger! Seek shelter immediately. It is strongly recommended that you seek shelter at a count of 30 seconds (6 miles). Follow your institutions policy and go to a safe location, **(a completely enclosed area), staying away from open doors and windows.**

Turn off and stay away from electrical appliances. Avoid using a regular telephone (except in emergency situations).

A cellular or portable phone is safe if the person and the antenna are located within a safe location and if all other precautions are followed.

A car or bus can act as a "safe location" as long as the windows are closed completely and you stay away from the windows.

If no safe structure or location is within a reasonable distance, find a thick grove of small trees surrounded by taller trees or a dry ditch. Assume a crouch position on the ground with only the balls of the feet touching the ground, wrap your arms around your knees and lower your head. **DO NOT LIE ON THE GROUND.**

Wait a minimum of 30 minutes from the last lightning strike/visual/sound or until the lightning detector indicates that the storm is no longer a threat. Any subsequent lightning or 30 second count should reset the clock and another 30-minute count should begin.

**For your own use**  
This form does not need  
to be returned to  
District VI

# PIAA District VI Game Manager Checklist

Game Number: \_\_\_\_\_ Game Date: \_\_\_\_\_



- Be sure "HomeTown Gate" App is loaded on several charged devices and ready at your entrances  
Have log-in credentials available to ticket scanners
- Select appropriate game on the "HomeTown Gate" App, Game will populate 12 hours before contest.
- Brief security on game day plan and concerns.
- Speak with Head Coach, Cheerleading Advisor and Band Directors of each school. Detailing game day Itinerary
- Be sure clock operator & chain crew meets with officials well before kick-off
- Hold pre-game meeting with officials, admin and coaches ½ hour prior to kick-off. Conduct coin toss.
- Communicate with officials, coaches and press box if radio or TV requesting under 6-minute timeout. If requested, One 70 second timeout per quarter at a time of the officials' choosing.
- CHECK(S)** Original broadcasting checks made payable to: "PIAA District 6"  
**Live TV \$1250.00**  
**Live Webcast \$400.00** - School Affiliated 50% Discount **\$200.00 (Can be \$100 per school)**  
**Live Radio \$50.00** - School Affiliated 50% Discount



HomeTown Gate App Logo you are looking for  
in the app store

Questions: Phone Ralph Cecere @ 814-525-8532

# PIAA District VI

## 2023 Football Play-off Gate Register

Anyone being admitted free of charge, with a TEAL District 6 pass, Distirc t6 AD Pass, media credentials, or two scouting coaches must sign in on this form. This form can be scanned and emailed to [rcecere@homercenter.org](mailto:rcecere@homercenter.org) , Ralph Cecere, Tournament Chair District VI Football

### Name

### Affiliation

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Scan & return this form to [rcecere@homercenter.org](mailto:rcecere@homercenter.org)



## Required Positions for a PIAA District 6 Play-off Football Contest

• Game Manager	Required: 1	Maximum: 1
• Ticket Scanners	Required: 2	Maximum: Host Site's Discretion
• Online Ticket Seller	Required: 0	Maximum: Host Site's Discretion
• Chain Crew	Required: 4	Maximum: 4
• Public Address	Required: 1	Maximum: 1
• Clock/Scoreboard Operator	Required: 1	Maximum: Host Site's Discretion
• Ambulance	Required: 1	Maximum: Host Site's Discretion
• Trainer	Required: 1	Maximum: Host Site's Discretion
• Security	Required: 4	Maximum: Host Site's Discretion

- A. Security should be increased by the host site based on the anticipated crowd.
  - a. Pre-sale, media coverage, rivalry and advancing rounds may indicate a larger crowd.
- B. Security should be authorized to remove unsportsmanlike spectators in consultation with game manager. Report removed spectators to PIAA District 6 Chairman, Mr. William Marshall and/or Tournament Director, Mr. Ralph Cecere.
- C. Security should be authorized, by the host site, to react and confront potentially dangerous situations.

The hosting site's Emergency Operations Plan (EOP) should be shared with game manager, security, trainer, ambulance and public address announcer prior to the event and reviewed with both head coaches and school administration at the pre-contest meeting. We encourage a brief public review of your EOP with spectators prior to kick-off.

Game Manager, seven (7) PIAA Officials and one (1) Evaluator paid by check at the end of the tournament. They do not need to sign anything and will be paid by check at the end of the tournament.



## **Sportsmanship - Guidelines For Student Cheering Sections**

To help ensure that sporting behavior by the fans contribute to the event, rather than distracts from it, the following guidelines for student cheering sections and general fan behavior is offered.

These suggestions are merely guidelines for the schools of District 6 to consider for regular season events, but WILL be enforced in all District 6 play-offs/championships.

### **Responsibility of Participating Schools for Teams and Crowd Control**

The Principal and Athletic Director must identify themselves to the game manager upon arriving at the game site, indicate exactly where they can be reached for assistance, and are responsible for crowd control as it pertains to representatives and spectators of their school community. The site game manager and security personnel will address all concerns and administer appropriate remedial measures.

Any additional sport specific concerns will be addressed within that sport's specific handbook. The inclusion of any suggestion in this list does NOT imply that a school district may not enact even stricter regulations for their own home games. Final decisions on all interpretations are left to the individual game manager.

### **Acceptable Behavior**

- Clothes appropriate within district dress code.
- Face paint in school colors limited to school insignias on cheek
- Applauding and cheering for your team during introductions, the contest and post-game handshakes.
- Signs that support your school team (where possible, signs should be fasted to the wall).
- Waving of towels.
- Accepting all decision of the officials with respect.
- Staying in assigned student cheering section.
- Highly visible game management, including an adult chaperone with organized student cheering sections.

### **Unacceptable Behavior**

- Shirtless and undergarments exposed or worn as outer garments. Wearing clothes that would not be appropriate or acceptable for school.
- Full face paint, Body paint, masks, hats, hoods, bandanas, costumes or other items that hide/mask a person's identity.
- Face paint in colors other than school colors.
- Derogatory cheers, chants, songs, actions, or gestures directed toward opposing teams, their fans or the officials, including during pre-game and introductions.
- Signs that taunt or insult opponents. Any sticks or "props" that could be used as a weapon.
- Booing or heckling an official's decision.
- Sitting in, taunting or approaching opponents' designated student section, team or fans with an intent to cause a disturbance. Fans should NOT go onto the field or court after the game.
- INDOOR EVENTS - Noisemakers - cowbells, aerosol horns, sirens, whistles, vuvuzelas, containers filled to make noise, portable listening devices (without earphones) and other artificial noise making devices are not to be used. The Principal and Athletic Director of each school will be requested to confiscate these items from the spectators from their school and community if the fail to comply.
- Any behavior that draws attention away from the players and the contest, including (but not limited to) inappropriate gestures, signs, cheers, and noisemakers(Indoor Events).
- Standing up for the whole contest, which could obstruct another person's view, (unless prior arrangements have been made with the game manager. Example: A designated student section.

**"One man practicing  
good sportsmanship is  
far better than 50 others  
preaching it"  
-Knute Rockne-**

**Good Luck in District 6 Football Play-offs!**

Keep good sportsmanship a part of every contest.  
Let's create a positive climate and  
good experience for our spectators.

**Pre-sale Ticket Link:**

<https://piaad6.hometownticketing.com/embed/all>

**Hometown Ticket Scanner App to Use at the Gate:**

**"HomeTown Gate" App**



## **PIAA Public Address Protocol**

The public address announcer is considered a bench official for all PIAA District and Inter-District Contests. He/she shall maintain complete neutrality at all times and, as such, shall not be a “cheerleader” for any team. The announcer will follow the PIAA script for promotional announcements, player introduction and awards ceremonies. These scripts may be obtained from PIAA headquarters.

### **Other announcements are limited to:**

- those of an emergency nature (e.g., paging a doctor, lost child or parent, etc.);
- those of a “practical” nature (e.g., announcing that a driver has left his/her vehicle lights on);
- Starting lineups or entire lineups of both participating Teams (what is announced for the home Team must be announced for the visiting Team); and
- Announcements that the PIAA souvenir merchandise, souvenir programs and concessions are on sale in the facility.

### **During the Contest, the announcer should:**

- Recognize players about to attempt a play (e.g., coming up to bat in baseball, punting, kicking or receiving a kick or punt in football, serving in volleyball, etc.);
- Recognize a player for making a play (e.g., “basket by Jones” in basketball, “Smith on the kill” in volleyball);
- Report a penalty as signaled by the referee/official;
- Report substitutions and time-outs;
- NOT call the “play-by-play” or provide “color commentary” as if he/she were announcing for a radio or television broadcast;
- NOT make any comment that would offer either Team an unfair advantage in the contest; and
- NOT make any comments critical of any school, team, player, coach or official, nor make any other comment that has the potential to incite unsporting conduct on the part of any individual.

The announcer should be certain of the accuracy of his/her statements before making them. When in doubt, the announcer should remain silent.

Pre-sale Ticket Link: <https://piaad6.hometownticketing.com/embed/all>

## Pre-Contest Schedule

# PIAA District Six Football Championships Pre-Contest Schedule

Prior to Kick-off

**2:00 Hours** Locker rooms available to teams. Game manager should welcome and address schedule with visiting team(s).

**1:30 Hours** Teams may begin pre-contest warm-ups. Game manager to determine end-of-field for warm-ups.

Teams have a complete roster in numerical order and identify those that will be starting on both the defense/offense to the announcer. Visitors may provide a spotter to aid in identification and name pronunciation of student-athletes.

Officials meet with head coaches to review contest logistics and questions

**½ Hour** Pre-Contest meeting with Principals, Athletic Directors, PIAA Officials Head Coaches, Cheerleading Advisors & Band Directors of the competing schools and the assigned Game Manager.

Coin Toss by PIAA game officials in scoreboard end zone

**15 Minutes** Teams must exit the field

**10 Minutes** The playing of the National Anthem by the home team band from the stands

**6 Minutes** Teams escorted to the field for team introductions. Visitor's first, followed by the Home team.

**5 Minutes** Read the District Six Sportsmanship Statement, if not done at pre-contest meeting.

Game announcer reads sportsmanship message over the public address system.

**3 Minutes** Mock Coin Toss at mid-field after the introductions

Student & spectators are not permitted on the playing field from the time Pre-Contest warm-ups begin through the conclusion of the contest. This is a championship event, with special guidelines, and the assigned & compensated game manager is required to enforce all guidelines.

## Sportsmanship Statement

Good evening! We extend a warm welcome to you and thank you for attending this evening's District 6 play-off football game, featuring

\_\_\_\_\_ and \_\_\_\_\_.

The PIAA District 6 athletic committee and these two member schools are committed to promoting good SPORTSMANSHIP and positive interscholastic relations.

We ask each of you to take the personal responsibility for keeping this contest free of any unsporting acts. Enjoy your evening and thanks for choosing to be a part of one of the greatest forms of entertainment.....HIGH SCHOOL ATHLETICS!

